



When Quality Matters



CCQM Certified OHSAS 18001 Lead Auditor

Master the Audit of Occupational Health and Safety Management Systems (OHSMS) based on OHSAS 18001

Why should you attend?

OHSAS 18001 Lead Auditor training enables you to develop the necessary expertise to perform an Occupational Health and Safety Management System (OHSMS) audit by applying widely recognized audit principles, procedures and techniques. During this training course, you will acquire the knowledge and skills to plan and carry out internal and external audits in compliance with ISO 19011 and ISO/IEC 17021-1 certification process.

Based on practical exercises, you will be able to master audit techniques and become competent to manage an audit program, audit team, communication with customers, and conflict resolution.

After acquiring the necessary expertise to perform this audit, you can sit for the exam and apply for a "CCQM Certified OHSAS 18001 Lead Auditor" credential. By holding a CCQM Lead Auditor Certificate, you will demonstrate that you have the capabilities and competencies to audit organizations based on best practices.



Who should attend?

- Auditors seeking to perform and lead Occupational Health and Safety Management System (OHSMS) certification audits
- Managers or consultants seeking to master an Occupational Health and Safety Management System audit process
- Individuals responsible for maintaining conformance with OHSMS requirements
- Technical experts seeking to prepare for an Occupational Health and Safety Management System audit
- Expert advisors in Occupational Health and Safety Management

Course agenda

Duration: 5 days

Day 1 | Introduction to Occupational Health and Safety Management Systems (OHSMS) and OHSAS 18001

- Course objectives and structure
- Standard and regulatory framework
- Certification process
- Fundamental principles of occupational health and safety
- Occupational Health and Safety Management System (OHSMS)

Day 2 | Audit principles, preparation and launching of an audit

- Fundamental audit concepts and principles
- Audit approach based on evidence and risk
- Initiating the audit
- Stage 1 audit
- Preparing the stage 2 audit (on-site audit)
- Stage 2 audit (Part 1)

Day 3 | On-site audit activities

- Stage 2 audit (Part 2)
- Communication during the audit
- Audit procedures
- Creating audit test plans
- Drafting audit findings and non-conformity reports

Day 4 | Closing the audit

- Documentation of the audit and its review
- Closing the audit
- Evaluating action plans by the auditor
- Beyond the initial audit
- Managing an internal audit programme
- Competence and evaluation of auditors
- Closing the training

Day 5 | Certification Exam



Learning objectives

- Understand the operations of an Occupational Health and Safety Management System (OHSMS) based on OHSAS 18001
- Acknowledge the correlation between OHSAS 18001, OHSAS 18002 and other standards and regulatory frameworks
- Understand an auditor's role to: plan, lead and follow-up on a management system audit in accordance with ISO 19011
- Learn how to lead an audit and audit team
- Learn how to interpret the requirements of OHSAS 18001 in the context of an OHSMS audit
- Acquire the competencies of an auditor to: plan an audit, lead an audit, draft reports, and follow-up on an audit in compliance with ISO 19011

Examination

Duration: 3 hours

The "CCQM Certified OHSAS 18001 Lead Auditor" exam fully meets the requirements of the CCQM Examination and Certification Programme (ECP). The exam covers the following competency domains:

- Domain 1** | Fundamental principles and concepts of an Occupational Health and Safety Management System (OHSMS)
- Domain 2** | Occupational Health and Safety Management System (OHSMS)
- Domain 3** | Fundamental audit concepts and principles
- Domain 4** | Preparation of an OHSAS 18001 audit
- Domain 5** | Conducting an OHSAS 18001 audit
- Domain 6** | Closing an OHSAS 18001 audit
- Domain 7** | Managing an OHSAS 18001 audit program

For more information about exam details, please visit [Examination Rules and Policies](#).



Certification

After successfully completing the exam, you can apply for the credentials shown on the table below. You will receive a certificate once you comply with all the requirements related to the selected credential.

For more information about OHSAS 18001 certifications and the CCQM certification process, please refer to the [Certification Rules and Policies](#).

Credential	Exam	Professional experience	OHSMS audit experience	Other requirements
CCQM Certified OHSAS 18001 Provisional Auditor	CCQM Certified OHSAS 18001 Lead Auditor exam or equivalent	None	None	Signing the CCQM Code of Ethics
CCQM Certified OHSAS 18001 Auditor	CCQM Certified OHSAS 18001 Lead Auditor exam or equivalent	Two years: One year of work experience in Occupational Health and Safety Management	Audit activities: a total of 200 hours	Signing the CCQM Code of Ethics
CCQM Certified OHSAS 18001 Lead Auditor	CCQM Certified OHSAS 18001 Lead Auditor exam or equivalent	Five years: Two years of work experience in Occupational Health and Safety Management	Audit activities: a total of 300 hours	Signing the CCQM Code of Ethics
CCQM Certified OHSAS 18001 Master	CCQM Certified OHSAS 18001 Lead Auditor exam or equivalent and OHSAS 18001 Lead Implementer exam or equivalent	Ten years: Six years of work experience in Occupational Health and Safety Management	Audit and Project activities: a total of 500 hours each	Signing the CCQM Code of Ethics

General information

- Certification fees are included on the exam price
- Training material containing over 450 pages of information and practical examples will be distributed
- A participation certificate of 31 CPD (Continuing Professional Development) credits will be issued
- In case of exam failure, you can retake the exam within 12 months for free