



When Quality Matters



CCQM Certified ISO 26000 Lead Auditor

Master the Audit of Social Responsibility Programs (SRP) based on ISO 26000

Why should you attend?

ISO 26000 Lead Auditor training enables you to gain comprehensive knowledge of the key principles and subjects of social responsibility, which are required to audit the integration of a Social Responsibility Program (SRP) within an organization. The Lead Auditor training will equip you with the necessary expertise to measure an organization's performance in terms of sustainable development, legal compliance and society's welfare based on ISO 26000.

Based on practical exercises, you will be able to master audit techniques and become competent to manage an audit program, audit team, communication with customers, and conflict resolution.

After acquiring the necessary expertise to perform this audit, you can sit for the exam and apply for a "CCQM Certified ISO 26000 Lead Auditor" credential. By holding a CCQM Lead Auditor Certificate, you will demonstrate that you have the capabilities and competencies to measure organizations SRP performance based on best practices.



Who should attend?

- Auditors seeking to master the skills needed to measure an organization's Social Responsibility performance
- Managers or consultants seeking to master the audit of a Social Responsibility Program
- Individuals responsible for integrating Social Responsibility behavior within an organization
- Auditors seeking to gain comprehensive knowledge of Social Responsibility principles, core subjects and best practices

Course agenda

Duration: 5 days

Day 1 | Introduction to Social Responsibility Programs (SRP) and ISO 26000

- Course objectives and structure
- Standard and regulatory framework
- Fundamental principles of social responsibility
- Social responsibility legal framework

Day 2 | Audit principles, preparation and launching of an audit

- Fundamental audit concepts and principles
- Audit approach based on evidence and risk
- Initiating the audit
- Stage 1 audit
- Preparing the stage 2 audit (on-site audit)
- Stage 2 audit (Part 1)

Day 3 | On-site audit activities

- Stage 2 audit (Part 2)
- Communication during the audit
- Audit procedures
- Creating audit test plans
- Drafting audit findings and non-conformity reports

Day 4 | Closing the audit

- Documentation of the audit and its review
- Closing the audit
- Evaluating action plans by the auditor
- Beyond the initial audit
- Managing an internal audit programme
- Competence and evaluation of auditors
- Closing the training

Day 5 | Certification Exam



Learning objectives

- Understand the recent trends, characteristics and principles of social responsibility based on ISO 26000 guidelines
- Acknowledge how organizations integrate social responsibility and how ISO 26000 guidelines complement it
- Learn the core principles and subjects of social responsibility
- Understand how ISO 26000 guidelines contribute to sustainable development
- Understand an auditor's role to: plan, lead and follow-up on an audit

Examination

Duration: 3 hours

The "CCQM Certified ISO 26000 Lead Auditor" exam fully meets the requirements of the CCQM Examination and Certification Programme (ECP). The exam covers the following competency domains:

- Domain 1** | Fundamental principles and concepts of a Social Responsibility Program (SRP)
- Domain 2** | Social Responsibility Program (SRP)
- Domain 3** | Fundamental audit concepts and principles
- Domain 4** | Preparation of an ISO 26000 audit
- Domain 5** | Conducting an ISO 26000 audit
- Domain 6** | Closing an ISO 26000 audit
- Domain 7** | Managing an ISO 26000 audit program

For more information about exam details, please visit [Examination Rules and Policies](#).



Certification

After successfully completing the exam, you can apply for the credentials shown on the table below. You will receive a certificate once you comply with all the requirements related to the selected credential.

For more information about ISO 26000 certifications and the CCQM certification process, please refer to the [Certification Rules and Policies](#).

| Credential | Exam | Professional experience | SRP audit experience | Other requirements |
|---|---|--|---|---------------------------------|
| CCQM Certified ISO 26000 Provisional Auditor | CCQM Certified ISO 26000 Lead Auditor exam or equivalent | None | None | Signing the CCQM Code of Ethics |
| CCQM Certified ISO 26000 Auditor | CCQM Certified ISO 26000 Lead Auditor exam or equivalent | Two years: One year of work experience in Social Responsibility | Audit activities: a total of 200 hours | Signing the CCQM Code of Ethics |
| CCQM Certified ISO 26000 Lead Auditor | CCQM Certified ISO 26000 Lead Auditor exam or equivalent | Five years: Two years of work experience in Social Responsibility | Audit activities: a total of 300 hours | Signing the CCQM Code of Ethics |
| CCQM Certified ISO 26000 Master | CCQM Certified ISO 26000 Lead Auditor exam or equivalent and CCQM Certified ISO 26000 Lead Implementer exam or equivalent | Ten years: Six years of work experience in Social Responsibility | Audit and Project activities: a total of 500 hours each | Signing the CCQM Code of Ethics |

General information

- Certification fees are included on the exam price
- Training material containing over 450 pages of information and practical examples will be distributed
- A participation certificate of 31 CPD (Continuing Professional Development) credits will be issued
- In case of exam failure, you can retake the exam within 12 months for free